

Grateley Primary School

Grateley, Andover, Hampshire, SP11 8JS

Telephone 01264 889240

email: adminoffice@grateley.hants.sch.uk

Website: www.grateley.hants.sch.uk

Interim Head Teacher: Mrs T. Cawthra

Deputy Head : Mrs A. Allonby

Admin Officer: Mrs S. McNair



"Respect ~ Friendship ~ Peace"

Resilience, Resourcefulness, Reflectiveness, Relationships.

Keeping parents informed of the School's new events and important information

26.7.17

Dear Parents



Change of teaching arrangements for KS2 in September 2017

Miss Bailey's news **

We have found out this week the delightful news that Miss Bailey is expecting her third child in January 2018.

Miss Bailey is expected back to school as usual in September 2017 and further plans will be communicated to you in due course.

In light of the wonderful news above**, Mrs Bridges, Mr Shields (both governors), Mrs Dance (your new head teacher) and I have had to make some staff changes for the following academic year; these decisions have been made with the learning needs of all the children at the centre of our extensive considerations, in order to alleviate as much disruption as possible for the children. We will continue, as a team, to work tirelessly to ensure that educational standards and the children's wellbeing remains of paramount importance to us at all times.

In order for the children in KS2 to become familiar with their teacher, we will be preparing and organising some familiarisation activities that will take place during the first week back. This will help the children to settle with their new teacher.

We would be most grateful if you could use this summer holiday as a time to prepare your child for this change; however we do know that both Key Stage 2 teachers are well known to the children and we do not envisage any 'settling-in' problems. We apologise for any inconvenience caused at this late stage, which has been beyond our immediate control.

We will inform you as soon as we can of the recruitment of a temporary replacement to cover Miss Bailey's maternity leave.

Thank you for your patience and support.

Please see below:-

	Yr R	Yr 1/2	Yr 3/4	Yr 5/6
Teacher	Mrs Woodhead four days Miss Forsyth* one day (Mondays)	Miss Knights 5 days	Miss Bailey 5 days	Miss Allonby 5 days (deputy head) Miss Forsyth (for 1 day a week on Tuesdays)
Teaching Assistant (TA)	-	Mrs Kingston full time for 3 days Mrs Gray full time for 2 days mornings only	Mrs Baysting mornings only	Mrs Trevelyan (a temporary new TA to cover Mrs Bennett's long term sick leave)

Miss Forsyth *	To cover leadership and management for one days and PPA cover for all other teachers totalling 3 days
Mrs Kingston Mrs Gray	Afternoons :- SEND interventions totalling 10 hours
Mr Holmes	Sport on a <u>Wednesday</u> - please note change of day and after school football club
Support staff	Mrs McNair - Admin officer Mrs Keller - Admin Assistant Mr Thomas – Caretaker

Yours sincerely,

Trudie Cawthra - Interim head teacher 2016-17

Rachel Dance - New Head teacher from September 2017

Amelia Bridges - Chair of Governors

David Shields – Vice chair of Governors